



## **Fraser Suites Sydney**

### **Risk Management Plan**

#### **COVID-19 Risk Assessment Additional Controls**

Effective: July 2020

Fraser Suites Sydney are taking all COVID-19 safety precautions seriously and are officially registered with the NSW Government as a COVID safe business. The hotel is open for business offering newly refurbished rooms and suites.

The following controls have been implemented at Fraser Suites Sydney to ensure all guests, staff and visitors feel welcome, safe and comfortable.

- Compulsory twice-daily temperature checks for staff and contractors completed and witnessed prior to commencement of shift, anyone presenting symptoms will be sent home and any staff members feeling unwell are advised not to come into work.
- Minimise hotel team contact with guests via use of Simple Payment Link and Express Checkin for all guests.
- Sanitisation of room keys through UV lighting equipment
- All hotel staff to wear masks at all times
- Safety screens at Front Desk for minimal person to person contact upon check in / check out
- Compulsory QR Code form to be completed by all guests entering the building includes C&E guests and contractors.
- Social Distancing signage throughout the hotel including lifts
- Hotel room guest allocations to be segregated, to ensure minimal person to person contact.
- All non-essential contractors to the hotel have been restricted.
- Housekeeping: All rooms and public areas are completely sanitised, including all linen and towels
- All public areas are being sanitised and cleaned every two hours
- Sanitiser is in all public areas including large dispenser in the lobby and level 12

#### **Food & Beverage**

- We are currently offering breakfast only, however there are numerous restaurants within the vicinity of the hotel that are open for lunch and dinner. Breakfast can be ordered to have in room or our Mezzanine which is compliant with government social distancing regulations.

#### **Leisure Facilities:**

- Our Gym is open for guests 7 days a week with social distancing rules and regulations (maximum of 10 guests at any one time permitted), the gym is manned with cameras and signage is present outlining rules
- Swimming pool is open with restrictions of 6 people in the area at any one time.



We will continue to track any changes to the current situation and update and/or amend our control measures as necessary.

During this time the team at Fraser Suites Sydney will be on standby to assist guests and ensure their stay is as comfortable, safe and memorable as possible.

Should you have any questions regarding our business continuity plans, do not hesitate to contact us directly to discuss.

**HOTEL CONTACTS:**

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